

Barrington Parish Council

To members of the Council:

You are hereby summoned to attend The Annual Meeting of the Parish Council Followed by the May meeting of Barrington Parish Council in **Barrington Village Hall on Thursday 12th May April 2022 at 7.30pm** for the purpose of transacting the business below.

BWhitehouse – Clerk to Barrington Council
parishclerk@barringtonparishcouncil.gov.uk

Tel 01223 845328

6/5/22

The Annual Meeting of the Parish Council Agenda

1. **Election of the Chairman for 2022-23** and sign the declaration of acceptance (5mins)
2. **Election of the Vice-Chairman 2022-23** and sign the declaration of acceptance (5mins)
3. **Apologies**
4. **Welcome to the new council and declarations of acceptance to be signed.** (5mins)
5. **Declarations of Interest**
6. **Appointment of Independent Internal Auditor for the year 2022-23** (3 mins)
7. **To consider membership of: (10 mins)**
 - a) Council Working Groups
 - b) Parish Working Groups
 - c) Councillors Responsibilities
8. **Emergency Plan - to review and amend (10 mins)**
9. **To review Terms of Reference for the following: - (15 mins)**
 - a) Council Personnel Working Group - – no longer needs terms of ref as just a discussion group
 - b) Planning Committee – forms part of the monthly Parish Council Meeting
 - c) Council Finance Working Group – no longer needs terms of ref as just a discussion group
 - d) QE II Woodland Group
 - e) Reduce Speed Plan Sub Committee
 - f) S106 Working Group Community Facilities Key Roles and Responsibilities this will need amending with the new council.

This will be followed by the May Meeting of the Parish Council

10. Public Forum

To allow any member of the public to address the Council. This session is to last no more than **15 minutes**.

11. a) To approve the Minutes of the last Parish Council meeting held on Thursday 22nd April 2021.

A draft copy of the Minutes is attached. (5mins)

12. To take CCC (Cambridge County Council), SCDC (south Cambs District Council) and Clerk reports (15 mins)

Matters Arising – (2 mins)

13. Finance (15 mins)

a) To approve the payments listed below.

V/N	Description	Supplier	Total
17	Materials for bridge	Lawsons	271.30
18-25	Salaries, NIC, PAYE and Pensions	Staff	2310.27
26	Electricity Charges	Southern Electric	196.34
27	Platinum Jubilee Bookmark	Insignia Ltd	356.40
28	Cut of sports field 7/4	Herts & Cambs Ground Maintenance Ltd	144.00
29	Ranger duties for March 22	Herts & Cambs Ground Maintenance Ltd	168.30
30	Strim whole village April 22	Herts & Cambs Ground Maintenance Ltd	192.00
31	Cut of sports field 21/4	Herts & Cambs Ground Maintenance Ltd	144.00
32	Playground inspection 29/4	Herts & Cambs Ground Maintenance Ltd	114.00
33	Acacia Tree Surgery	Tree work quotation dated 11/3/2022	4,008.00
34	Banana print (reimbursement)	Printing for the APM leaflets.	49.90
35	A & K Refurbishments	Challis Green- equipment refurbishment	984.00
36	Microsoft (reimbursement)	Microsoft licence	79.99
37	Information commissioner	ICO fee	40.00
38	Playsafety Limited	Annual inspection- Rospa	243.60
39	Currys (Cllr reimbursement)	Laptop and keyboard	576.99
40	EE Limited (reimbursement)	calling Supplier Raja Supplies/Uk Depot	14.35
41	Merlin Mica Hardware (Cllr reimbursement)	reinforcing the notice boards used to advertise the Open Day in March	18.64
42	Challis Pond work	Fen Ditching Company Ltd	19,676.40
	Total		29,588.48

b) To note the approval of the additional paint work to the rocking horse at the Challis Green Play Area by A&K Refurbishments (£295).

c) To review the 2022/23 current spend against the budget.

d) Balances and Bank Reconciliation.

Unity Trust Bank	£84,970.91	There is £7,179+£250 for Challis Green Pond Donations in this balance
Lloyds	£166,930.40	Traffic calming monies received £93,273.20 hence a larger balance
CBS	£1,500.00	
Unity Trust S106	-£31.10	
	£253,370.21	

e) S106 Agreements

i) Indemnity Community Fee Instalment 1.

ii) Indemnity Village Hall Contribution Instalment 2

iii) Indemnity Sports Pavilion Instalment 1

iv) Indemnity associate carpark, football pitch tennis court

14. To review and agree insurance renewal (10 mins)

15. To review the following policies. (10 mins)

The Social Media and Electronic Communications including email accounts

The Public Accessibility, Complaints Procedure and Lone Worker Policy have all been amended and are attached for information.

16. To review the Annual Parish Meeting (10 mins)

17. Jubilee Celebrations – update Cllr Rhodes -Kemp (5 mins)

18. S106 Update (5 mins)

19. Reports: Council to note as we have new councillors and had a held 2 meetings in the last 2 weeks we will not be receiving the usual monthly reports.

20. Highway Issues - Reporting of any issues or updates (5 mins)

21. Planning (10 mins)

Council to note

For info only

21/02908/CONDA

Proposal: Submission of details required by condition 3 (Render) and 4 (Joinery Details) of consent 21/02908/LBC

Site address: 33 High Street Barrington Cambridge

Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/21/02908/CONDA>

S/3485/18/NMA5

Proposal: Non material amendment of reserved matters application S/3485/18/RM (Application for approval of reserved matters for appearance landscaping layout and scale under planning

permission S/0057/17/VC for development of 220 residential units) Amend the surface treatments

Site address: Barrington Cement Plant Haslingfield Road Barrington

Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/S/3485/18/NMA5>

Planning to consider

i) Reference: 22/01572/HFUL

Proposal: Single storey covered entrance way.

Site address: 1 Daphmoir Close Barrington Cambridgeshire

Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/01572/HFUL>

ii) 22/01611/HFUL

Proposal: Conversion of Conservatory to Aluminium Solid Roof Garden Room and Garage door openings into sliding doors.

Site address: 38 High Street Barrington Cambridgeshire

Reference: 22/01611/HFUL

Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/01611/HFUL>