

PARISH OF BARRINGTON

Minutes of Parish Council Meeting

Thursday 13th September 2023 in the Bowls Club at 7pm

Present: Cllrs Rhodes-Kemp (Chairman), Kemp, Quincey, Priddle, Walker, James, Pow the RFO,
County Cllr Kindersley (part), District Cllr van de Weyer (part)
with no members of the public

1 Co-option of Councillor

There had been two applications for co-option. The applicants, Mr Ross Pow and Mr Malcolm James, were introduced to the meeting. On a proposal by Cllr Walker, seconded by Cllr Kemp, both applicants were co-opted onto Barrington Parish Council. They signed the Declaration of Acceptance of Office and joined the meeting.

2 Apologies, welcome and introductions

Apologies had been received from Cllr Anscombe, Cllr Cooper and Admin Co-ordinator Karen Clark.

3 Declarations of Interest and Dispensations

There were no interests declared or requests for dispensations.

4 Adoption of Civility and Respect Pledge

The pledge had been circulated to Councillors ahead of the meeting. On a proposal by Cllr Rhodes-Kemp, seconded by Cllr Quincey, with all Councillors in agreement the Civility and Respect Pledge was adopted.

5 Public Forum

There were no members of the public in attendance.

6 Approval of Minutes

- a) To approve the Minutes of the Parish Council meeting held on 13th July 2023
On a proposal by the Chairman, seconded by Cllr Walker, the minutes as circulated were agreed as a true record and signed by the Chairman.
- b) To approve the Minutes of the Extraordinary Parish Council meeting held on the 22nd July 2023
On a proposal by Cllr Kemp, seconded by Cllr Walker, the minutes as circulated were agreed as a true record and signed by the Chairman.

7 To take CCC (Cambridge County Council), SCDC (South Cambridgeshire District Council) and Clerk reports

County Council – Cllr Kindersley gave a disappointing update on the 20mph bid. He advised that the County Council had received 76 applications with only 20 successful and did not include Barrington. The unsuccessful applications were then ranked on the village population. The results were due to be discussed at a Highway and Transport committee meeting in October. Cllr Kindersley added that the Parish Council would be contacted by the County Council advising of the outcome following that meeting. The next bid would be open in January 2023. Councillors expressed their disappointment as it was hoped a 20mph zone would be added to the successful LHI traffic calming work around the school. A discussion on a Privately Funded application (PFI) took place which could be an option. The Chairman stated that she had received a number of notifications of the successful LHI bid, from different sources, but no direct contact from an officer. Cllr Kindersley confirmed that this would be assigned to an officer and a feasibility report, with up to date costings, would be forwarded for the Parish Council for agreement before any work was scheduled.

Cllr Kindersley then gave an update on enforcement action relating to the caravan on footpath 1. He was aware that an appeal had been lodged but a hearing date was still to be advised. The Chairman asked if a date could be ascertained as this situation had been going on for a long time.

Cllr Kindersley gave an update on the previously reported proposals for a new Silicon Valley and East West Rail and about his meeting with Anthony Browne MP and the Rail Minister. He added that it was very confusing with three different planning scenarios for Cambridgeshire 2040.

The County Council Weedkilling Policy had caused some difficulties, so the County Council was now undertaking a review. The Parish Council had been asked to contribute to a petition arranged by a County Councillor. This probably pre-empted the review.

District Council Cllr van de Weyer and Cllr Kindersley both reported on the Making Connections initiative and the results of the consultation. A lot of changes had been made to the original proposals. The Greater Cambridge Partnership Board was meeting in a couple of weeks but it was unlikely that the congestion charge proposal for Cambridge would be going ahead. This was a disappointment for some residents of Cambridge. Cllr van de Weyer added that, because of costs, the proposal for the Foxton Park and Ride had been paused. It was noted that Hauxton Park and Ride had planning consent.

Cllr van de Weyer then gave an update on the South Cambridgeshire District Council four-day week. He advised that the refuse collectors were now joining the trial and there would be no collections on a Monday. Barrington bin collection service would remain as it was. A further letter from the Government had been received with a range of threats made if the staff did not return to a 5-day working week. Cllr van de Weyer advised that the District Council felt that the trial was progressing positively and aimed to continue for the full trial period. A discussion took place on services in the public sector with Cllr Quincey expressing particular grievance as she was aware that even though the District Council was obliged to provide a service this did not always happen if staff were unavailable. Councillors agreed that it would be interesting to see the results once the trial had finished. The Chairman felt that the data analysis post-trial would need to be robust and would be closely scrutinised.

The Chairman thanked both Councillors for their updates.

8 Matters Arising

- a) Councillor representative for EWR local representatives group
The Chairman advised that she attended the quarterly meetings and asked for an additional representative. It was agreed that Cllr Pow be the second representative.
- b) Complaint/Conduct Policy - Confirmation of Adoption 2023
The RFO confirmed that this policy had been adopted during the recent review.
- c) Risk Assessments - Quotations for signage and floats - update
The signage and quotations were agreed at the July Parish Council meeting. It was agreed that the Admin Co-ordinator would be asked to follow up the purchase.

-(KC)

9 Finance -RFO

- a) To approve the payment of accounts listed below and to approve any further invoices presented to Council that are not on the schedule (if any):

V/N	Invoice	Description	Supplier	Amount
114		Electricity charges July 2023	Southern Electric	£186.15
115-122		Staff Costs PAYE, Home Allowance, Pension August 2023	Staff	£2606.06
	4235	CAPALC conference 15.09.23	CAPALC	£150.00
		Bowls Club hire for meetings May-September 2023 (12x£25)	Barrington Bowls Club	£300.00
	2690	Removal of fallen tree West Green	Herts & Cambs Ground mtce	£648.00
	2747	Remove hanging limb-Back Lane	Herts & Cambs Ground mtce	£360.00
	2748	Cut of verges	Herts & Cambs Ground mtce	£228.00
	2746	Cut of sports field	Herts & Cambs Ground mtce	£144.00
	2691	Cut back trees/grass Archers Bridge to allow visibility	Herts & Cambs Ground mtce	£108.00
	2692	Cut of Glebe Rd/ sports Field Cut of main green	Herts & Cambs Ground mtce	£468.00
	2750	Cut main green/Glebe Rd/Sports field/Strim village	Herts & Cambs Ground mtce	£684.00

		Work on village wood and sign	Ian Malthouse	£175.00
		Purchase of MVAS	Morelock Signs Ltd	£3150.00
		Permitted way licence Sept 23 - August 24	The Green Charity	£500.00
		External Audit 2022/23	Littlejohn LLP	£1008.00
		SECTION 106 EXPENDITURE		
	5398	Consultation Suveys	The Printworks	£330.00
	1286	Village Hall Truss Analysis	Price and Myers	£996.00
		Re-imb for Land Registry Deeds	Karen Clark	£41.94
	28650A	Survey of Village Hall/Cricket Club	On Centre Surveys	£6780.00
	0244	Partial Stage 2 Report for VH presentation	Mills Power Ltd	£1008.00

b) Invoices paid between Parish Council meetings

V/N	Invoice	Description	Supplier	Amount
87		Electricity charges June 2023	Southern Electric	£201.58
91-99		Staff Costs PAYE, Home Allowance, Pension July 2023	Staff	£2798.94
90		Reimburse for printing (S106)	Dr R V Kemp	£125.00
89	000239	Concept design -partial stg 2	Mills Power Ltd	£3295.00
88		Bin emptying 2023/24	South Cambs DC	£240.00
	999/1	Quantity Surveying services	P T Projects Ltd	£2400.00
	714	Pre-app archaeological advice	Cambridgeshire CC	£108.00
		50% share of ditch work	Fen Ditching Co Ltd	£9000.00
		West Green Pond mtce Nov-July 23	Mr M Goding	£80.75
	2645	Cut of sports field 20/07/23	Herts & Cambs Ground mtce	£144.00
	2644	Cut of sports field 14/7/23	Herts & Cambs Ground mtce	£144.00
	2643	Playground Inspection	Herts & Cambs Ground mtce	£114.00
	2623	Cut of Glebe Rd/ sports Field Cut of main green	Herts & Cambs Ground mtce	£468.00
	2622	Rangers Duties for June 23	Herts & Cambs Ground mtce	£316.80
	2671	Cut of sports field	Herts & Cambs Ground mtce	£144.00
	2672	Cut main green/Glebe Rd/Sports field/Strim village	Herts & Cambs Ground mtce	£684.00
	2673	Repairs to swing and multi play	Herts & Cambs Ground mtce	£252.00
	892346	Advice on S106 projects	Birketts LLP	£1503.00

There were four further invoices to add to those on the agenda listed in these minutes.

c) Balances and Bank Reconciliation 31st August 2023

BANK	Balance
Unity Trust Bank	125,350.80
Lloyds	100,804.40
CBS	1,500.00
Unity Trust Deposit	601,563.78
Lloyds 32 day notice account	166,750.92
Lloyds Fixed Term Deposit	500,000.00
CCLA	800,013.53
TOTAL	£2,295,983.43

On a proposal by Cllr Walker, seconded by Cllr Kemp, the payment of accounts was agreed.

- d) Update on Bank Mandate
The RFO reported that the Cambridge Building Society Mandate still needed signatures which would be arranged following this meeting. The External Auditor had noted the lack of a statement from this building society as at the end of the financial year 2022-23. Once this mandate change was concluded the RFO would start the process of opening an account with Cambridge and Counties bank.
- e) Clarification of Ranger Duties
- f) The contractor had been asked to itemise the duties carried out on his invoice. No response had been received to date. The invoice had not been paid.
- g) Village Hall Support - Request for 2023/24 Grant
A request had been received for the £4,000 allocated in the 2023/24 budget. It was noted that the allocation was on condition that the Village Hall committee carried out a review of their finances and cost base. Details of this had not been received. The RFO would respond to the request and ask that this be carried out. **-RFO**
- h) CAPALC Review of Financial Regulations
A review of the regulations was taking place. Councils were asked for their view on technical aspects of the document by the 5th November. Cllr Walker advised that he could not find the proposed Financial Regulations model on the CAPALC website. The RFO to investigate. **-RFO**
- i) To consider Donation request to 1st Barrington Guides for Equipment
Councillors were advised that the camping equipment belonging to the Guide and Ranger group was in a state of disrepair. The group would like to upgrade their four tents at a cost of approximately £219.00 each. A discussion took place on a donation and the cost of each tent and whether the advised cost included VAT. On a proposal by Cllr Kemp, seconded by Cllr Quincey, a donation of up to £260.00, if VAT was to be paid, was agreed by all. The RFO would contact the Group Leader. **-RFO**
- j) Conclusion of External Audit 2022/23
The external audit report had been received and, as mentioned under item ©, there was a comment relating to the absence of a statement for Cambridge Building Society. There was also a second comment relating to the misinterpretation of a question on the inclusion of charity funds.
The comments were noted. Paperwork relating to the conclusion of the external audit had been put on the notice board and parish Council website as required.

10 Planning

Cllr Kemp explained the planning application process to the new Councillors advising that all tree work within the conservation area needed permission from the South Cambs Tree Officer (hence the large number of applications listed). He suggested that the applications on the agenda for tree work be reviewed by Councillors independently and was happy to take any forward. These were mainly for information adding that the Tree Officer did look at each application.

- a) Proposal: Erection of a detached single storey garden studio.
Site address: 14 High Street Barrington Cambridgeshire
Reference: 23/03180/HFUL
Cllr Kemp described the application to the meeting. It was agreed that a 'No Recommendation' response be made.
Recommendation: No Recommendation
- b) Proposal: Conversion of garage to form bed and breakfast unit.
Site address: 1 High Street Barrington Cambridgeshire
Reference: 23/02625/HFUL
Cllr Kemp stated that there was no explanation in the application on how the car parking would be managed. It was noted that Cllr Priddle was invited to speak with the applicant a while ago where the parking issue had been discussed. Cllr Kemp also questioned whether the proposal required a change of use. After discussion it was agreed to recommend Objection.
Recommendation: Object
- c) Proposal: S73 to vary condition 2 (approved drawings) of ref: 22/04540/S73 to include the details of the proposed footpath/cycleway between Foxton station and the former Barrington cement works.
Site address: Former Barrington Cement Works Haslingfield Road Barrington
Reference: 23/03177/S73
- d) Proposal: 2 x Leylandii, Remove.
Site address: 32 West Green Barrington Cambridgeshire
Reference: 23/0899/TTCA

- e) Proposal: Conifers X4 G1 - Reduce all to a finished height of 2m
 Conifer hedge 4metres H1 - Reduce to finished height of 2 m and remove elderberry and treat elderberry to help prevent regrowth.
 Elderberry T1 - Reduce back to boundary line.
 Walnut T2 - Crown lift to 3m above ground level.
 Hazel (dead) T3 reduce in height to leave at 2m above ground level.
 Hawthorn T4 - Crown reduce by approx. 0.5-0.75m, remove self set sycamore ash and bramble to ground level and treat these to help prevent regrowth.
 Lilac T5 - Reduce in height to just below gutter.
 Elderberry T6 + T7 - Fell to ground level and treat stump to help prevent regrowth.
 Site address: 20 High Street Barrington Cambridgeshire
 Reference: 23/0827/TTCA
- f) Proposal: T1 - Hornbeam, Reduce and shape by 2m and thin crown by 20%.
 Tree has become overgrown. T1 shown as L1 Laburnam needs to be felled as it is rotten and could present a danger to the public using the village green
 Site address: 14 High Street Barrington Cambridgeshire
 Reference: 23/0741/TTCA
- g) Proposal: Single storey side extension.
 Site address: 37 High Street Barrington Cambridgeshire
 Reference: 23/02627/HFUL
 Cllr Kemp suggested that this proposal was in keeping with the street scene and would improve the view of and from the High Street. A recommendation of Support was agreed.
Recommendation: Support
- h) Proposal: Single storey rear extension to existing detached single storey annexe.
 Site address: 9 Foxton Road Barrington Cambridgeshire
 Reference: 23/02574/HFUL
 It was noted that this was a poor quality application and it was difficult to work out what was proposed from the information on line. It was agreed to make "No Recommendation" and leave the decision entirely to the planning officer to determine.
Recommendation: No Recommendation
- i) Proposal: T1 1 x Conifer remove to ground level
 T2 1 x Conifer remove to ground level
 T3 1 x Plum remove to ground level
 Site address: 22-24 High Street Barrington
 Reference: 23/0938/TTCA
- j) Proposal: T1 Cherry - Crown reduce to previous 1m to allow more light to garden.
 Site address: 1A Mill Lane Barrington Cambridgeshire
 Reference: 23/0963/TTCA
- k) Proposal: T1 and T2 Tree of Heaven 2 metre crown reduction to growth points where possible
 Site address: 34 High Street
 Reference :23/1009/TTCA

11 All Saints Garden (Redrow) Cllr Rhodes-Kemp

- a) Occupancy and Numbers
 Cllr James, who lives on the development and runs Neighbourhood watch, advised that there were now 67 dwellings occupied. This figure tied in with the Newsletter team number.
 Cllr James expressed his concern over the speed of traffic past the development and was concerned to hear the update from Cllr Kindersley on the 20mph which he had informally discussed with the development residents. He asked if the Barrington sign could be moved further up the hill past the Redrow site. At the present time the site appeared to be outside the village. This was something that could be discussed with the CCC Local Projects Officer. A request for the extension to the speed limit was made too by Cllr James as the the road was currently unrestricted. When all properties were occupied, there would be even more traffic movements.

The Chairman gave an update on the history of the LHI application for traffic calming and the (extraordinary) view of the authorities that there was no need for traffic restrictions as a result of the Redrow development.

The County Council Projects Officer was looking at a traffic report commissioned by the Parish Council and it was agreed he be asked to concentrate on this area of the village with his proposals for improvement with a view to a PFI being made.

Councillors agreed that as a first step a site meeting be arranged with the Local Projects Officer. The Chairman to arrange. **-RRK**

b) Provision of Litter/Dog Waste bins -Update

The Chairman reported that this was a lengthy and complicated process. The provision of Bins had been agreed. The Admin Co-ordinator had been urging the installation regularly and to date there was no confirmation of when this would happen.

12 S106 -updates

a) General Update –Cllr Rhodes –Kemp

There was to be a workgroup meeting held with Councillors on the 20th September to update everyone on the progress. The Chairman added that some important decisions needed to be made in the near future. Cllr Walker referred to a request made by the Architect to arrange a feasibility report by an Agronomist and an Asbestos survey of the Cricket and Bowls Pavilion at a cost of £395.00, The Village Hall had advised that they would arrange their own asbestos survey.

It had been agreed in principle at the July 2023 Parish Council meeting that these surveys go ahead.

b) Update on Village Survey

It was noted that the survey had gone very well. Cllr Kemp reported a response rate of around 44% with a few more surveys to be returned. There had been a significant response via the school following the visit by the Chairman who had urged to children to encourage their parents to respond. The Chairman paid a huge thanks to Councillors who had distributed and collected the surveys in very hot weather. She also thanked the residents who had completed them adding that the results would be analysed and ready for the next Parish Council meeting.

Cllr Priddle offered to put together an updated distribution list for the village roads and properties which would help with future circulations. **-JP**

c) Cycleway

There was to be a public meeting on the 25th September in the Village Hall where Redrow representatives would be in attendance and exhibit plans and photos of the proposed cycleway. The Chairman stated that residents needed to be aware that this proposal had nothing to do with the Parish Council and that it was a condition of the planning consent for the new development. Representations however had been made by Councillors as they were concerned over the removal of so much vegetation. The Chairman suggested Councillors call into the meeting and see what the Redrow representatives had to say.

d) Traffic Calming/MVAS–Cllr Anscombe & Admin Co-ordinator

It was advised that the MVAS had been ordered and the payment had been agreed earlier in the meeting. It was noted that the additional posts were still to be installed. **-PA/KC**

e) Archer Bridge –Cllrs Quincy/Anscombe

There was no further update.

f) Tennis court options -Cllrs Walker and Rhodes-Kemp

The Chairman reported that the Project Co-ordinator had prepared an options table and this would be available at the s106 meeting on the 20th September.

13 New Councillors Update

A meeting was to be held on the 20th September 2023 to update Councillors on the progress of the Section 106 project,

14 Reports to be taken as read

a) QEII woodland and Community Orchard –Cllr Quincey. There was nothing to report.

b) Footpaths –Cllr Cooper -Cllr Cooper had circulated a report.

c) Ditches –Update on Autumn Ditch walk -Cllr Walker. The ditch walk was to take place the following day with Cllr James being brought up to date by the Chairman on a later date.

Cllr Priddle had received a request from a resident to install sleepers as a reinforcement of the ditch along the front of 2 West Green.

Councillors agreed that they could not see a mechanical or aesthetic reason for sleepers. Cllr Priddle would advise the resident. **-JP**

Cllr Priddle then reported that the Little Rivers footpath had been completed but as the path went towards the river there were a couple of issues with the surface.

- d) Play Areas, update on quotes for Swing frame inspection –Cllr Cooper. This was in hand with the Admin Co-ordinator. **-KC**
- e) Challis Green Pond –Cllr Rhodes-Kemp. A report had been circulated.
Update on fence quotes -KC & Update on Maintenance Plan-Cllr Rhodes-Kemp. This was in hand.
- f) Green Charity –Cllr Priddle. There was nothing to report.

15 Highway Issues

- a) East West Rail -Cllr required .Cllr Pow offered to take this forward
This had been covered under Matters Arising.
- b) LHI 2023/24 Outcome of Bid and request for expression of interest in 2024/25 bid -Awaiting outcome of 20mph application.
An update on the decision of the 20mph application had been reported by Cllr Kindersley under his report.
- c) CCC Weed Control – Request to support petition.
This had been covered by Cllr Kindersley. A response would be made which would refer to the County Council's action to review the policy. **-RRK**

16 Public Consultation and Meeting -14th October -update Cllr Rhodes-Kemp

The Open Day for the village was for residents to be updated on the results of the survey and the next steps of the project. The Chairman advised that a decision on responsibilities at the Open Day would be discussed at the working group meeting on the 20th September. A discussion took place on a format for the day where it was agreed that there would be two timeslots of 11am and 2pm which would include presentations of the survey results.

Cllr Priddle would include these times in the village newsletter. The Chairman would also include in the Newsletter report **JP & RRK**

17 Date of next Parish Council Meeting -12th October 2023 at Village Hall - carpet side, use Right side entrance.

It had been agreed that the Parish Council would meet at 7pm.

The RFO was asked to write to the Bowls Club and thank them for the use of the clubhouse during the Summer months. She was also asked to congratulate the members on their renovation of the garden area. **-RFO**

There was no further business. The Chairman closed the meeting at 9.00pm