

PARISH OF BARRINGTON

Minutes of Parish Council Meeting

Thursday 11th April 2024 held in the Bowls Club at 7pm

Present: Cllrs Rhodes-Kemp (Chairman), Priddle, Kemp, Walker, Quincey, Cooper and Baxendale.
District Cllr van de Weyer (part), the Clerk/RFO with no members of the public

1 Co-option of Councillor

There had been one application for co-option. Details had been circulated to Councillors ahead of the meeting. On a proposal by Cllr Rhodes-Kemp, seconded by Cllr Walker, with all Councillors in agreement Andy Baxendale was co-opted onto Barrington Parish Council. He signed the Declaration of Acceptance of Office and joined the meeting.

2 Apologies, welcome and introductions

Apologies had been received from Cllrs Anscombe, James and County Cllr Kindersley.

3 Declarations of Interest and Dispensations

There were no interests declared.

4 Public Forum

There were no members of the public in attendance.

5 To approve the minutes of

5.1 The Parish Council Meeting held on the 14th March 2024

On a proposal by Kemp, seconded by Cllr Priddle, the minutes as circulated were agreed a true record and signed by the Chairman.

6 County and District Councillors' reports

6.1 County Council -Cllr Kindersley

Cllr Kindersley had circulated a report. He had given his apologies for the meeting.

6.2 District Council -Cllr van de Weyer

Cllr van de Weyer referred to the peer review and the need for improvement in communication between officers and other agencies, including Parish Councils. He added that more could be done so welcomed ideas. Cllr Cooper requested that a monthly written report be supplied by Cllr van de Weyer, even if he attended the Parish Council meetings, which could then be included in the village newsletter. This would be one thing that would really help with the communication.

The new Local Development timetable would be published in the next few weeks with consultations likely to take place in around 18 months time with the next stage three years later. Cllr van de Weyer added that this would have happened earlier if there hadn't been the water issues. The Chairman questioned whether the delay would lead to speculative development as had happened when the current LDP adoption was delayed. Cllr van de Weyer stated that this Plan was not going in the same direction as South Cambridgeshire District Council was in a healthy position with above six years land supply. Details of the new numbers were about to be published.

A discussion then took place on East/West rail. Cllr van de Weyer advised that a formal consultation was due to commence on the 24th June with another consultation in 2025. Cllr Kemp asked what South Cambridgeshire District Council's position is, and the view of Cllr van de Weyer personally regarding East West Rail. Cllr van de Weyer replied that the authority was supportive of the southern route and he personally thought that East West Rail was a good project. He was asked to urge SCDC to think very carefully about its view before it was too late to have any impact on the project.

The Chairman thanked Cllr van de Weyer for his report.

7 Matters Arising and Carried Forward from previous meeting

7.1 Update on defibrillator locations

Cllr Cooper to liaise with Cllr James over a position in the Glebe Road area. It was noted that the defibrillator on the All Saints site was mounted on the wall of the sales office. A new location would need to be found when the sales team moved on and the unit was sold as a house.

7.2 Notice Board repairs + Sign and Defibrillator sign update

The Chairman had met with a contractor who was in the process of carrying out repairs to the Parish Council notice board in the Church car park. The contractor had suggested that the signs should be put directly under the notice board in the effort to deter any vandalism. Cllr Priddle agreed to drop the signs off with the Chairman. Arrangements would also be made to install the replacement defibrillator sign. **-JP &RRK**

7.3 Update on scheduled Grounds Maintenance work

The Contractor had advised that he was catching up on scheduled grass cutting before carrying out the work on replacing/refurbishing the fencing around Challis Pond. He hoped to start this at the end of April.

7.3.1 Back Lane Ditch

Following the last meeting the Clerk had asked the contractor about the ditch but neither the Clerk nor the contractor knew the exact position. Cllr Priddle explained the location adding that the ditch was full in one part and dry in another. He would forward photographs for the Clerk to follow up. **-JP**

A discussion took place on the ditch behind the Under 5s play area which didn't appear to have an exit. Cllr Cooper believed that there used to be a drain towards the car park. This would be investigated.

It was agreed that a plan of the ditches in the village would be very helpful. The Chairman advised that she was pursuing this.

7.3.2 Clearance of Ditch Blockage

Following the last meeting an order had been placed. The company had since advised that, in addition to the charge for the investigation, disposal costs for any waste removed on site with a 3-tonne minimum charge had to be added at a cost of £135 per tonne.

A discussion took place on the process and additional cost. It was agreed that the three tonne charge be added to the order and if there was any issues Cllr Walker had the authority to liaise with the contractor.

Once a date for the work was known the immediate neighbours would be advised. **-Clerk**

8 Finances

8.1 To approve the payment of accounts listed below and to approve any further invoices presented to Council that are not on the schedule (if any):

V/N	Invoice	Description	Supplier	Amount
2		Electricity charges March 2024	Southern Electric	£
11-12		Staff Costs PAYE, Home Allowance, Pension March 2024	Staff	£992.48
	3112	Grasscutting, Glebe Rd, Sports field, main green	Herts & Cambs Ground mtce	£468.00
	3142	Cut ditch Heselton Way(as per quote)	Herts & Cambs Ground mtce	£456.00
	3142	Works to woodland against Heselton Way (as per quote)	Herts & Cambs Ground mtce	£816.00
		Quarterly play area inspection	Broadmead Leisure Ltd	£90.00
	2665	Defib sign for village hall car park	Community Heartbeat	£29.94
	1894	Urgent Tree work	Shelford Tree Services Ltd	£336.00
13	1147	Bin emptying Challis Green 24/25	South Cambridgeshire District Council	£499.20
7		Payroll service Jan-March 24	Red Shoes Accounting Services	£52.50
6		Hire of hall for meetings	Barrington VH	£90.00
4	3376	Website hosting &support 24/25	Netwise UK	396.00
8		Cut of main green, Glebe Rd areas and sports field	Herts & Cambs Ground mtce	£570.00
5		First quarter payment for MWS	Melbourn Mobile Warden Scheme	£300.00
4		Replacement battery for MVAS	Mr Paul Anscombe	£59.99

8.2 Balances and Bank Reconciliation 31st March 2024

BANK	Balance
Unity Trust Bank	131,239.50
Lloyds	100,762.40
CBS	1,539.80
Unity Trust Deposit	615,892.05
Lloyds 32 day notice account	169,248.62
Lloyds Fixed Term Deposit	500,000.00
CCLA	824,305.34
TOTAL	2,342,987.71

On a Proposal by Cllr Walker, seconded by Cllr Cooper the payment of invoices was approved.

8.3 Update on Bank Mandate8.3.1 Flagstone Investment Company

The Clerk reported that she was finalising the application which included the details of the Chairman and Cllrs Walker, Cooper, Anscombe and Baxendale.

8.4 Village Hall Donation 2023/24 update on clarification of expenditure/income- Cllrs Rhodes-Kemp and Cooper

The Village Hall representatives had agreed to meet with members of the Finance Working Group. The Chairman and Cllr Rhodes-Kemp to arrange a mutually suitable time for a face to face meeting. **-RRK & LC**

8.5 Grounds Maintenance -Increase in charges from 1st April 2024

Herts and Cambs Ground Maintenance had advised of their price increase. The Clerk was asked to find out the percentage so that Councillors could see if they needed to adjust the maintenance schedule to stay within budget. **-Clerk**

9 Planning (Cllr Kemp)9.1 Proposal -Erection of Oak framed outbuilding

Site address: 18 High Street

Reference: 24/01000/HFUL

Cllr Kemp advised that a new planning application for a smaller extension than the one previously approved had recently been submitted. It therefore made sense to review both applications together. He added that neither of the applications showed the red line to the highway as required. Councillors agreed that the Clerk ask for a change to the deadline for representations for both applications until after the next meeting.

-Clerk

9.2 Proposal -S73 to vary condition 2 (drawings) of re 23/03624/HFUL (Conversion of garage, new open porch and alterations to windows and materials) to retain bay window with new glazing and infill void below with new rendered wall to front elevation

Site address: 4 Haslingfield Road

Reference: 24/00311/S73

Cllr Kemp explained the history to this application. Due to an oversight, the applicant missed the deadline for dealing with a condition on the original application. Councillors suggested no opinion other than that the Conservation Officer should be consulted by the planning officer on the proposed finishes to the property in this sensitive location. All Councillors in agreement.

10 All Saints Garden (Redrow) Cllrs Rhodes-Kemp and James10.1 Occupancy and Numbers

In the absence of Cllr James there was no update made. Cllr van de Weyer advised that South Cambridgeshire District Council would be able to advise on the number of people occupying the social housing units. He would forward the contact of the Housing Officer.

-AVW

10.2 Update on CCC salt bin and County Council map -Cllr James

This was with Cllr James to speak with residents.

10.3 Emptying of Litter/Dog Waste bins

The Chair advised that the bins were not being emptied. The fence had been taken down so the area was now accessible. As the estate had not been adopted the responsibility for emptying was questioned. Clerk to find out the procedure from South Cambridgeshire District Council. There was a Liaison meeting at which concerns on the site were to be raised by those attending

-Clerk

10.4 Fishing Lake

A discussion took place on the responsibility of the lake, who could access and what the conditions were. Cllr Cooper reported that there was some anti social smoking in what was supposed to be a family friendly

area. There were also concerns over the parking. The Chairman offered to make contact with Barrington Fishing Club and ask them to investigate. -RRK

It was noted that the next Liaison meeting was scheduled for the 18th April.

10.5 Open Space

Cllr Baxendale referred to the minutes from the last meeting where it was stated that residents were paying for the access. He advised that at the time of the meeting residents were not paying but they were being charged now.

11 **S106 -updates**

11.1 General Update -Cllrs Rhodes-Kemp

11.1.1 Update on Field Measurements

Cllr Walker reminded the meeting that the land swap had been held up by the boundary issue. It had been decided was down to the individual landowner and Cemex to sort out. A meeting was arranged with Cemex on the 17th April which would hopefully finalise the proposed swap. The field measurements had been done as a desk study so the next stage was to mark out the field once confirmation was received from Cemex.

11.1.2 Update on Architects -Cllrs Rhodes-Kemp, Anscombe, Kemp

The Steering Group had been through the applications and at this stage were exploring further questions with a contractor about contractual issues. There was more work to be done before any decision was made to arrange a presentation to the Parish Council.

11.1.3 Proposal for Public Works Loan -Referendum

Cllr Walker reported that the Finance Working Group were meeting on the 16th April to discuss the process for the application. A lot of paperwork had been circulated to describe what needed to be done and how this would fit in with timings. He added that planning permission needed to be obtained before an application could be made. In addition, a referendum had to be carried out and a business plan prepared. The Parish Council would also need to demonstrate how they intended to make the repayments. Cllr Walker stated that, with the increase in households in the village, he was reasonably confident that the impact on residents would be bearable.

11.2 Archer Bridge – Cllr Anscombe

The Chairman advised that Cllr Anscombe was waiting for the flooding on the field the other side of the bridge to go down and then he would take some measurements. He was still trying to identify the owner, believed to be Cambridgeshire County Council, although Cllr Quincey had been advised after a lot of investigation that it wasn't the County Council.

12 **Village Tree Survey 2023**

12.1 Schedule of works from reports 2022 and 2023 update on quotations -Cllr Rhodes-Kemp

The Chairman reported that quotations received were excessive and did not tie in with the discussions with the contractor. The process would be started again with the priority trees. The Clerk was to make contact with another contractor to arrange a site visit. The Chairman added that next time a different Arborist would be appointed to carry out the survey with the condition that the Tree plus another representative from the Parish Council could accompany them. -Clerk

13 **Reports to be taken as read**

13.1 QEII woodland and Community Orchard

There was no report available.

13.2 Footpaths Including UKPN

Cllr Walker reported on meetings he had attended with a representative from UK Power Networks about their plans for the west to east power lines (currently on overhead poles) through the strip of woodland running the width of the field behind the Bowling Green. He explained that his first understanding was that the lines were to be buried within the wood and that UKPN required to access the site via Back Lane. These plans raised many concerns and resulted in a very strong letter being sent to UK Power Networks by Cllr Priddle, on behalf of the Green Charity, and the Chairman protesting about the proposal. Following the letter, another meeting had taken place where it was explained that the power lines would in fact go underground along the edge of the field to the north, come through the gap in the wood and back along the southern edge of the wood to join the point at which the overhead lines started to cross the PC field. This was acceptable. The work was scheduled to start on the 20th May with the footpath leading from the Sports Pavilion closed while the trench was hand dug. Cllr Priddle added that temporary fencing was going to be erected by the kissing

gate so that heavy machinery could be left on site. The Green Charity was to make the final arrangements with UKPN re access via Back Lane.

The Chairman stated that it was important that the plan was put in writing to the Parish Council/Green Charity so they could explain to residents and others what was happening and that this was not a means to enable future development in the area.

13.3 Ditches -Cllr Walker

Cllr Walker gave an update on the ditches. He advised that all the scheduled winter drain clearances were completed. The Challis Pond outlet grill was clear with the water running freely. The build up of silt in the pond at the road end was evident. The depression below the horse trough on the Green had not been an issue since the broken pipe was replaced. Overall, in spite of the excessive quantity of rain this year all the ditches seemed to have done their job.

13.4 Play Areas--Cllr Cooper

Cllr Cooper reported that all was well. The contractor would be reminded of the outstanding repairs which would hopefully be carried out before the RoSPA inspection due in May. **-Clerk**

13.5 Challis Green Pond – Cllr Rhodes-Kemp

As reported earlier in the meeting it was hoped that the fencing work would take place later in the month. The Chairman was still waiting for the feedback, with a date, from the visit from Paul Harvey at the beginning of the year.

13.6 Green Charity -Cllr Priddle

Cllr Priddle would prepare his report for the Annual Parish Meeting.

13.7 Back Lane update/Plan Cllr/Rhodes-Kemp

The Chairman advised that a group of volunteers were due to start work.

14 Other Correspondence

14.1 SCDC Street Trading Policy -Views requested by 15th May 2024

The Licencing Authority had undertaken a review of the Council's Street Trading Policy and the Parish Council had been consulted before it considered adoption. Views were requested by the 15th May 2024. Details had been circulated to Councillors. It was noted that this was relevant to towns and did not affect villages.

15 Highway Issues

15.1 Update on LHI -Cllr Rhodes-Kemp

The Chairman reported that a meeting had taken place with the CCC Projects officer, James Chapman, earlier in the day. The meeting was useful as there was now a better understanding of the outstanding proposals. She confirmed that the successful LHI bid for traffic calming outside the school would be going ahead with a cost to the Parish Council for their contribution of £6,000.

There had been a second discussion with Mr Chapman about extending the speed limit to include Chapel Hill past the entrance to All Saints. An application for a 20mph limit through the village was also part of that proposal. Unfortunately, the deadline for applications to change the 20mph to cover the whole village had been missed as the Council were unaware of it. The Chair would investigate and find out what had been approved and what rolled over into 2024 in terms of the 20mph applications.

The Chairman referred to the update at the last meeting for the requirement of a light in addition to an island. The Highways' officer, had been asked about the 2020 Consultant's report which the Parish Council had asked Highways to review. There had never been a response. Mr Chapman agreed to look at the report which contained comprehensive recommendations for traffic calming throughout the village.

The Chairman added that there were also two posts due for installation for the MVAS equipment. It had been agreed that the posts would be installed as part of the LHI installation.

It was noted that further discussions are to take place and as the PC will be aware CCC Highways position / advice does often change.

16 Annual Parish Meeting Agenda

16.1 Request for Reports

The reports for the meeting to be held on the 7th May would be put together in a pack which would go on the village website. There would also be copies of reports available at the meeting. The Clerk to compile.

Councillors agreed that this year a flyer would be put around to every property to advertise the meeting.

17 Date of Next Parish Council Meeting -9th May 2024 (AGM)

There was no further business. The Chairman closed the meeting at 8.55pm